

PETITION FOR ORDER OF PROTECTION FROM DOMESTIC ABUSE  
General Information

**IF YOU ARE GRANTED THIS ORDER, NEITHER YOU NOR THE RESTRAINED PARTY MAY HAVE ANY CONTACT WITH EACH OTHER BY PHONE, TEXT MESSAGING, INTERNET OR OTHERWISE WHILE THE ORDER IS IN EFFECT.**

PURPOSE OF THESE PROCEEDINGS:

The purpose of an Order of Protection (also known as a Restraining Order) issued under the Family Violence Protection Act is to stop the violence and to prevent it from happening again.

The first Order of Protection is temporary and only lasts for 10 days. If the Court issues a Temporary Order of Protection, you will be required to attend a Court hearing in about 10 days so that the Court can decide whether the order should last longer. The Temporary Order of Protection, if issued, is also an Order To Appear at this hearing.

At the hearing, the Court may issue an Order of Protection that restrains the actions of another person for a longer time period.

An Order of Protection can resolve other issues such as those regarding property, debts, spousal support and child support and custody, but only for 6 months. An Order of Protection is not a permanent solution for these problems. If you need a legal separation, divorce or permanent orders about child custody and child support, **YOU SHOULD SEEK THE ASSISTANCE OF A LAWYER**. Ask the Court Clerk for a list of legal resources.

# PETITION FOR ORDER OF PROTECTION FROM DOMESTIC ABUSE

## Instructions

1. **Type or print in ink** all of the information you enter on this form. Make sure your writing is readable.
2. You will be the “Petitioner” and the other person will be the “Respondent.”
3. Your Petition for an Order of Protection is a very serious Court action to restrain the actions of another person. The information you provide must be honest and truthful.
4. Fill in the blanks that apply to your situation.
5. IF you and the Respondent have children together, part 3 of the Petition must be completed. Section 40-10A-209 NMSA 1978 of the Uniform Child-Custody Jurisdiction Enforcement Act requires the first pleading of every custody action to give information under oath as to the child(ren)’s present address, the places where the child(ren) has/have lived within the last (5) years and the names and present addresses of the persons with whom the child(ren) has/have lived during that period.
6. IF you do not want the Respondent to know your address, do not put your current address on the Petition and:
  - a. Check the box in the Petition that says: **“I DO NOT WANT RESPONDENT TO KNOW MY ADDRESS NOW OR AFTER THE HEARING FOR THE FINAL ORDER OF PROTECTION. I HAVE COMPLETED FORM 4-961B AND GIVEN IT TO THE COURT CLERK.”** The Court Clerk will give you form 4-961B to fill out.
  - b. Check the box at the top of the Information Cover Sheet that says: **“I REQUEST THAT RESPONDENT NOT KNOW MY PRESENT ADDRESS.”**
7. IF you do not want the Respondent to know your address and you do not need an Order of Protection immediately, you may also consider participating in the “Confidential Address Program.” Ask the District Court Clerk for a brochure that explains this program and its cost.
8. When you have finished the *Petition for Order of Protection From Domestic Abuse*, you must sign it **before a notary**. Present picture identification and then sign it either:
  - a. In front of the Court Clerk (who acts as a Notary)
  - b. In front of a Notary PublicYou are swearing, under oath and penalty of perjury, that the information in the form is true and correct. **Make sure that the information IS true and correct.**
9. Give the *Petition for Order of Protection From Domestic Abuse* to the District Court Clerk at any of these locations:

103 South Oliver Dr.  
Aztec, NM 87410  
505-334-6151

851 Andrea Drive  
Farmington, NM 87401  
505-326-2256

920 Municipal Drive  
Farmington, NM 87401  
505-324-0582

10. Often, you may wait while the District Court Judge and/or the Domestic Violence Commissioner reads your *Petition* and decides whether to issue a Temporary Order of Protection. Occasionally, you may be asked to check back later in the day as to whether a Temporary Order of Protection has been issued.

11. When a Temporary Order of Protection is issued, the Court Clerk will give you:

a. A certified copy of the Temporary Order of Protection. (You may ask the Court Clerk to provide you with additional certified copies if you think you need additional copies.)

Keep a certified copy of the Temporary Order of Protection with you at all times.

b. A copy of the *Petition for Order of Protection From Domestic Abuse* that you have just filed. Bring your copy with you to the hearing that is scheduled in about 10 days.

12. The Respondent must be given, or “served” with, a copy of the Temporary Order of Protection as well as the *Petition for Order of Protection From Domestic Abuse* that you filed. The District Court Clerk will send these documents to the San Juan County Sheriff’s Office which will see that the Respondent is served with a copy. However, you must complete another form included in this packet entitled *Service of Process Information For Petition For Order of Protection From Domestic Abuse and Petition For Emergency Order of Protection; Information About the Respondent*. See instructions later in the packet.

IF the Respondent lives in another state, county or on the reservation, YOU WILL BE RESPONSIBLE for having the Respondent served with the Order and Petition and for seeing that proof of service is filed with this Court. (You will not need to complete the form entitled *Service of Process Information For Petition For Order of Protection From Domestic Abuse and Petition For Emergency Order of Protection; Information About the Respondent*.)

13. READ THE ORDER SO THAT YOU KNOW WHAT IT SAYS.

14. MAKE SURE THAT YOU GO TO THE HEARING THAT IS SCHEDULED IN THE ORDER. THE ORDER WILL TELL YOU THE DATE, TIME AND PLACE OF THE HEARING. (Usually the hearing will take place at the **District Court, 851 Andrea Drive in Farmington** but check your order because it may be scheduled at another court house.)

STATE OF NEW MEXICO  
COUNTY OF SAN JUAN  
ELEVENTH JUDICIAL DISTRICT COURT

\_\_\_\_\_Petitioner

v. No. D-1116-DV\_\_\_\_\_

\_\_\_\_\_Respondent.

**PETITION FOR ORDER OF PROTECTION  
FROM DOMESTIC ABUSE**

**1. COURT ASSISTANCE REQUEST**

- We will need an interpreter in \_\_\_\_\_to interpret at hearings for  
     me            respondent
- We will need \_\_\_\_\_ (*describe other  
request for special help*).

**2. INFORMATION ABOUT THE RESPONDENT** (*the person I am filing against*)

- A. The respondent is:
- my husband or  my wife
  - my ex-husband or  my ex-wife
  - the parent of my [child] [children]
  - a family member \_\_\_\_\_ (*describe the family  
relationship*)
  - a person with whom I have had a continuing personal relationship  
\_\_\_\_\_ (*describe the  
relationship*)
  - a person who has sexually assaulted me
  - a person who has stalked me

B. The respondent has the following weapons: \_\_\_\_\_

**3. [CHILD] [CHILDREN]**

A. List minor [child] [children] of either party.

<b>Name</b>	<b>Year of Birth</b>	<b>Relationship of [Child] [Children] To You</b>	<b>To Respondent</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. List address and with whom the [child] [children] are currently living. (*List each*

*child separately if [child] [children] do not reside with same person.)*

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C. List each address where [child] [children] have lived during the last (5) five years. *(List each child separately if [child] [children] did not reside with same person.)*

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D. Does anyone else have physical custody of the [child] [children] or claim to have custody or visitation rights?  yes  no

*If yes, complete the following for the [child] [children]:*

**Child's name**

**Person claiming rights**

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**4. OTHER CASES**

The following divorce, separation, order of protection, child support, paternity, abuse or neglect cases have been previously filed by me, the respondent or the state:

<b>Type of Case</b>	<b>Year Filed <i>(if known)</i></b>	<b>Case Number <i>(if known)</i></b>	<b>Where Filed <i>(city and state)</i></b>
<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>
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**5. DOMESTIC ABUSE**

A. The respondent committed the following act(s) of domestic abuse against me or a member of my household: *(Describe in detail what happened to you or to a member of your household. Use the attached sheet if you need additional space to write.)*

**Physical abuse:** \_\_\_\_\_  
\_\_\_\_\_.

**Threats which caused fear that you or any household member would be injured:**

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**Other abuse:** \_\_\_\_\_  
\_\_\_\_\_.

**Date of abuse:** \_\_\_\_\_.

**Place of abuse: (address)** \_\_\_\_\_

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The location of abuse was on:

- Private land in New Mexico
- Allotment land in New Mexico
- Tribal land
- Other (describe) \_\_\_\_\_

B. Others present during the abuse: \_\_\_\_\_.

C. Did drugs or alcohol play a role in the domestic abuse?  yes  no

D. Were weapons used during the abuse?  yes  no  
If yes, what weapons? \_\_\_\_\_.

E. Has there been prior domestic abuse?  yes  no  
If so, please describe: \_\_\_\_\_

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## 6. REQUESTS TO THE COURT

I REQUEST THAT THE COURT ORDER (*check all that you want*):

A. that the respondent not contact me, not abuse me and that the respondent stay away from my residence and  
 my place of employment  
 my school  
 other \_\_\_\_\_

B. (1) that the respondent shall immediately leave  my  our residence at: \_\_\_\_\_.

(2) that the respondent provide me with temporary suitable alternative housing.

C. that the respondent shall not sell, remove, pawn, hide, destroy or damage any property owned by me or the two of us jointly.

D. that law enforcement officers assist me in retrieving my clothing and personal belongings from the residence at \_\_\_\_\_.

E. that I be given temporary custody of the [child] [children] listed in this petition.

F. that until the court hearing:

respondent shall have the following contact with the [child] [children]: \_\_\_\_\_

respondent shall have no contact with the [child] [children].

G. that the respondent shall pay:  
 support for the [child] [children]  
 support for me.

H. that the respondent shall pay me for the damage and medical bills resulting from the abuse.

I. other relief that is necessary to resolve this domestic abuse problem (*list or describe what relief is necessary*):

\_\_\_\_\_  
\_\_\_\_\_.

**7. INFORMATION ABOUT THE PETITIONER (ME)**

*(If you do not want the respondent to know your address and phone number, do not include it on this form. Tell the Court Clerk that you need to complete form 4-961B and request that the Clerk place your address under seal.)*

A. **I DO NOT WANT RESPONDENT TO KNOW MY ADDRESS NOW OR AFTER THE HEARING FOR THE FINAL ORDER OF PROTECTION. I HAVE COMPLETED FORM 4-961B AND GIVEN IT TO THE COURT CLERK.**

OR

B. My physical address is: \_\_\_\_\_ in the  
 County  Indian Country of \_\_\_\_\_, State of  
New Mexico.

My mailing address is:

\_\_\_\_\_  
\_\_\_\_\_ (*street address*)  
\_\_\_\_\_ (*city and zip*)

My telephone numbers are:

Home                      Work                      Message  
\_\_\_\_\_  
\_\_\_\_\_

**8. NOTICE TO RESPONDENT**

A. I have not told respondent that I am filing a petition to ask the court for an

order of protection because I believe irreparable harm would result if I told respondent before coming to court. *(Describe what might happen to you or what you are afraid might happen if the respondent knew you were asking for a court order of protection.)*

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B. I have told respondent that I am filing this petition.

**9. LOCATION OF RESPONDENT**

A. Respondent may be found at:

\_\_\_\_\_ *(address)*  
\_\_\_\_\_ *(city)*  
\_\_\_\_\_ *(state and zip code)*  
\_\_\_\_\_ *(if in Indian Country, please name tribe or pueblo).*

Respondent's:

\_\_\_\_\_ *(year of birth)*  
\_\_\_\_\_ *(home telephone number)*  
\_\_\_\_\_ *(work address)*  
\_\_\_\_\_ *(work telephone number).*

B. Is respondent in jail?  yes  no

**VERIFICATION**

STATE OF NEW MEXICO }  
COUNTY OF \_\_\_\_\_ }  
TRIBE OR PUEBLO \_\_\_\_\_ }

The petitioner was sworn and states: I, the Petitioner, being duly sworn upon my oath, depose and state that I am the Petitioner in the above-entitled cause and I have read the petition for order of protection from domestic abuse. I state that the contents thereof are true and correct to the best of my information and belief.

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Petitioner*

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

My commission expires/Title: \_\_\_\_\_

\_\_\_\_\_  
Judge, notary or other officer  
authorized to administer oaths



INFORMATION COVER SHEET for PETITION FOR ORDER OF  
PROTECTION FROM DOMESTIC ABUSE

( ) I REQUEST THAT RESPONDENT NOT KNOW MY PRESENT  
ADDRESS

PETITIONER:

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

GENDER: [ ] Male [ ] Female

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMPLOYER'S NAME: \_\_\_\_\_  
WORK ADDRESS: \_\_\_\_\_  
WORK PHONE: \_\_\_\_\_

## SERVICE OF PROCESS INFORMATION FORM

### Instructions

1. **Type or print in ink** all of the information you enter on this form. Make sure your writing is readable.
2. You will be the “Petitioner” and the other person will be the “Respondent.”
3. Fill out this form as completely as possible providing as much information as possible.
4. If the Temporary Order of Protection is granted by the Judge or Hearing Officer the information on this form assists the San Juan County Sheriff’s Office in giving or “serving” the respondent with a copy of the Temporary Order of Protection (as well as a copy of the *Petition for Order of Protection From Domestic Abuse* that you filed)
5. Remember,

IF the Respondent lives in another state, county or on the reservation, you will be responsible for having the Respondent served with the Order and Petition and for seeing that proof of service is filed with this Court.

And

You will not need to complete the form entitled *Service of Process Information For Petition For Order of Protection From Domestic Abuse and Petition For Emergency Order of Protection; Information About the Respondent.*

STATE OF NEW MEXICO  
COUNTY OF SAN JUAN  
ELEVENTH JUDICIAL DISTRICT COURT

\_\_\_\_\_Petitioner

v. No. D-1116-DV\_\_\_\_\_

\_\_\_\_\_Respondent.

**SERVICE OF PROCESS INFORMATION FOR  
PETITION FOR ORDER OF PROTECTION FROM DOMESTIC ABUSE  
AND  
PETITION FOR EMERGENCY ORDER OF PROTECTION  
INFORMATION ABOUT THE RESPONDENT**

\_\_\_\_\_  
(Respondent's name)

\_\_\_\_\_  
(Respondent's date of birth)

Is respondent in jail  yes  no

If yes, where?\_\_\_\_\_

Respondent's physical address is:

\_\_\_\_\_(street)  
\_\_\_\_\_(city)  
\_\_\_\_\_(county)  
\_\_\_\_\_(state and zip code)

Tribe  Pueblo of\_\_\_\_\_

Respondent's workplace:

\_\_\_\_\_(employer's name)  
\_\_\_\_\_(street)  
\_\_\_\_\_(city)  
\_\_\_\_\_(county)  
\_\_\_\_\_(state and zip code)

Tribe  Pueblo of\_\_\_\_\_

Respondent works the following hours:

\_\_\_\_\_ (a.m.)(p.m.) to \_\_\_\_\_ (a.m.)(p.m.)

Respondent's telephone numbers are:

Home

Work

Message

\_\_\_\_\_

What does Respondent look like?

Hair \_\_\_\_\_ (color)

Eyes \_\_\_\_\_ (color)

Height \_\_\_\_\_

Weight \_\_\_\_\_

Race - ethnicity: \_\_\_\_\_

Other physical characteristics or marks: \_\_\_\_\_

\_\_\_\_\_

Do you consider the Respondent to be dangerous?

yes  no. If yes, why? \_\_\_\_\_

\_\_\_\_\_

Does Respondent have any weapons?  yes  no.

If yes, please describe: \_\_\_\_\_

Places where Respondent can be found apart from physical address and workplace:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Signature of Petitioner*

\_\_\_\_\_

*(Petitioner's street address  
unless Petitioner files Form 4-961B)*

\_\_\_\_\_

*(City, state and zip code  
unless Petitioner files Form 4-961B)*